

**Date of meeting** Monday, 25th June, 2018  
**Time** 7.00 pm  
**Venue** Training Room 1 - Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG  
**Contact** Geoff Durham



**NEWCASTLE  
UNDER LYME**

**BOROUGH COUNCIL**

Civic Offices  
Merrial Street  
Newcastle-under-Lyme  
Staffordshire  
ST5 2AG

# Audit and Standards Committee

## AGENDA

### PART 1 – OPEN AGENDA

- 1 **APOLOGIES**
- 2 **MINUTES OF PREVIOUS MEETINGS** (Pages 3 - 6)  
To consider the minutes of the previous meeting(s).
- 3 **DECLARATIONS OF INTEREST**  
To receive Declarations of Interest from Members on items included in the agenda
- 4 **TERMS OF REFERENCE** (Pages 7 - 8)
- 5 **WORK PLAN 2018/19** (Pages 9 - 10)
- 6 **CORPORATE RISK MANAGEMENT REPORT QUARTER 4 2017/18** (Pages 11 - 20)
- 7 **HEALTH AND SAFETY ANNUAL REPORT 2017/18** (Pages 21 - 28)
- 8 **TREASURY MANAGEMENT ANNUAL REPORT 2017/18** (Pages 29 - 38)
- 9 **DRAFT STATEMENT OF ACCOUNTS 2017/18** (Pages 39 - 134)
- 10 **ANNUAL GOVERNANCE STATEMENT 2017/18** (Pages 135 - 146)
- 11 **INTERNAL AUDIT PLAN 2018/19** (Pages 147 - 152)
- 12 **URGENT BUSINESS**  
To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

**Members:** Councillors Dymond (Vice-Chair), Pickup, P Waring (Chair), Burgess,  
*Working to be a co-operative council*

Stubbs, Mrs Burnett and Panter

**PLEASE NOTE:** The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

**Members of the Council:** If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

**FIELD\_TITLE**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

**NOTE:** THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY FOLLOWING THE FIRE EXIT SIGNS. PLEASE **DO NOT** USE THE LIFTS.

**COUNCIL CHAMBER:** FIRE EXITS ARE AT THE REAR OF THE CHAMBER AT BOTH SIDES AND THIS IS THE SAME FOR OCCUPANTS OF THE PUBLIC GALLERY.

**COMMITTEE ROOMS:** EXIT VIA THE WAY YOU ARRIVED AT THE MEETING OR AT THE FAR END OF THE COUNCIL CHAMBER.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE REAR OF THE ASPIRE HOUSING OFFICE OPPOSITE THE CIVIC OFFICES. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.